



Quick Facts
LENGTH 20 minutes
CONTACT HOURS .5
START TIME N/A
END TIME N/A

Window Shopper

Course Description:

The purpose of this online training video is to familiarize you with Team Georgia Marketplace Virtual Catalogs shopping techniques and search options you may use to take advantage of StateWide contract pricing.

Audience:

Purchasing professionals who do not otherwise have access to Team Georgia Marketplace purchasing modules..

Objectives:

At the completion of this training course, you will be able to do the following:

- Shop Georgia Statewide Contract Virtual Catalogs using Supplier Punch-Out sites and the Hosted Catalog
- Use Additional Search Methods and browse using suppliers and categories
- Utilized the Statewide Contract Index information
- Satisfy requirements for purchasing from Non-Catalog Suppliers
- Obtain information necessary to complete the Purchase

Prerequisites:

- **None**

To register for this course, click this link: [Learning Management System \(LMS\)](#)